

**Michigan State University**  
**Student Reference Request / Letter of Recommendation**  
**Authorization Form**

References/Recommendations which are made from the recommender's personal observation or knowledge do not require a written release from the student who is the subject of the reference/recommendation. However, if the student wishes the recommender to include personally identifiable information from the student's education record (such as grades, GPA, etc.), the student must provide a signed release.

Student Name \_\_\_\_\_ Student Number \_\_\_\_\_

I request Prof. Seth A. Jacobson to serve as a reference for me to:

Name: \_\_\_\_\_  
Organization/School: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
Phone Number: \_\_\_\_\_

The purpose(s) of the reference is/are (check all that apply):

- ☐ application for employment
- ☐ all forms of scholarship or honorary awards
- ☐ admission to another education institution
- ☐ other (please explain): \_\_\_\_\_

The reference may be given to the recipient in the following form(s) (check one or both options):

- ☒ written
- ☒ oral

The following information may be disclosed from my educational records at Michigan State University for the purpose of the reference: Any information from my educational records as Prof. Seth Jacobson  
believes relevant to the letter such as course enrollment, course  
grades, and GPA.

I waive ~~do not waive~~ my right to review a copy of this letter at any time in the future.

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date